

**MINUTES OF THE TRUSTEES MEETING
FOR THE NEWFIELDS PUBLIC LIBRARY**

Tuesday August 15, 2006

Call to order – On August 15, 2006, at about 6:10 p.m. at the Newfields Public Library, Trustees Larry Arend (President of the Board) and Michael Woodworth (Secretary) were present for the regular monthly Trustees Meeting. Karen Lynch (Treasurer) was out of town on vacation. Also present for part of the meeting was Pam Abbott and Alden Purrington Trustees of the Trust Funds and Jennifer MacPherson of the FRIENDS OF THE LIBRARY. The meeting was called to order.

Reports – A written Librarian's report was provided-

Summer Reading – concluded on August 10, a total of 247 children attended. Mrs. Chaze wanted to thank commercial sponsors including Wendy's, Dunkin Donuts, Burger King, Pizza Hut and MacDonald's.

Reading Room – Mrs. Chaze noted that the FRIENDS OF THE LIBRARY were providing the library with new furnishings. Note: Mrs. MacPherson provided the details of what was purchased and how the room would be redesigned. It was the goal of the FRIENDS that the work be done in time for the Home Tour.

Grounds – Mrs. Chaze noted that the recent storm and simple neglect have given the grounds an "unkempt" look. She noted that several trees were down in the back of the lot. She noted that Trustee Woodworth and others had done some clean up. Mrs. Chaze suggested that a fall cleanup day could resolve some of the problems.

Late ILL Returns – Not noted in Mrs. Chaze report but obtained verbally prior to the meeting was information that one of the late returns has been resolved and the book returned through the Inter Library Loan (ILL) system.

Historical Town Reports - Mrs. Chaze noted that archive boxes designed to house historical papers had been ordered to house the town reports dating back to 1877. She also noted that the documents had been unprotected for over 100 years.

Treasurer's Report – A summary of monthly Income and Expenses was provided.

Mr. Arend reported the following bank account balances:

Savings Account - \$6,480.30

Checking Account - \$15,890.74

Mr. Arend noted that the last disbursement received from the Trust fund was for the last quarter of 2005. The new Trustees of the Trust provided an overview of the trust funds and recent meetings with the involved financial institutions. An update and bank documentation on the Mellon, Broadhead, Battles and Ewing Library Trusts was also provided. The balance of the Library Building Extension fund was also provided (\$48,757.29). A discussion of how to make the disbursements for FY 2006 followed. The Trustee of the Trust assured the board that the disbursement of FY 2006 funds would be made shortly. The means of effecting the disbursement was agreed upon.

Secretary-s Report –

An examination of the Library grounds disclosed many shrubs and trees need pruning. Also different kinds of trees or weeds were sprouting through the shrubs. Some of the weeds and such were removed and placed in a growing brush pile behind the building. Mr. Woodworth noted that a plan for removal of trash and dead trees needed to be developed.

The Library's primary supplier disclosed that \$4,619.81 in books were ordered or delivered for calendar year 2006. Mr. Arend noted that the supplier was paid \$4,386.24 so far this year. The difference being the amount of books ordered but not yet submitted for payment. Mr. Arend noted that the board had previously approved additional spending for new books above the budgeted amount.

New Business:

A date for a community project to cleanup the library Grounds was discussed and Sunday, October 15, 2006, at about 1:00 pm was selected as the date for the cleanup. A rain date of Sunday, October 22, 2006, at about 1:00 pm was also selected. Note: there is some disagreement about scheduling the cleanup on a Sunday vs. Saturday. Mrs. MacPherson noted that a Saturday date would interfere with soccer games and practices and that Sunday would be a better day of the week as few people went to church on Sunday any more.

Old Business:

Mrs. MacPherson inquired about the status of the Library addition. After a short discussion and review of the Newfields Library Addition this subject was tabled until the September meeting. It was noted that there had been no recent contact with CBT Development LLC who had done the original plan.

Mrs. MacPherson inquired about the estimate for the Security System. Mr. Arend provided the estimate. Mr. Arend indicated that he had discussed the installation of a Security System with the Selectman and it was the recommendation of the Selectman that the costs should be included in the next year's budget cycle.

The meeting was adjourned at about 7:10 p.m.

Next Meeting: September 26, 2006

Respectfully Submitted:

Michael Woodworth
Secretary/Trustee